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# Manage your Contact Center in Agent Setup

Add and manage Caller ID

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- Administrator

Create Caller Identification (Caller ID) options to be displayed when an agent makes an outbound call or transfer

### Related documentation:

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## About Caller ID

A Caller ID is typically the phone number that you want displayed on the phone of the person who receives the call when the agent consults, conferences, or transfers a call.

You can also specify a display name, such as your company name, to be included with the Caller ID. For example, SalesForMore 1-555-555-5555. In this case, Agent Workspace shows **SalesForMore** on the list of Caller IDs that an agent can select.

## Creating a shareable Caller ID business attribute

Caller IDs can be used as shareable business attributes for agents, agents groups, and the global contact center. To see how to create shareable business attributes, see Business attributes.

### Tip

- To view an example of Caller ID options in Agent Workspace, see How do I manually select a Caller Identification? in *Agent Workspace Agent's Guide*.
- In the table of configured Caller IDs, in addition to selecting and adding Caller IDs, you can also filter items using the **Quick Filter** field and delete a Caller ID.

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## Selecting a Caller ID

The screenshot shows the 'Manage Caller IDs' page. At the top, there is a title 'Manage Caller IDs' and a descriptive text: 'A Caller ID is a registered phone number that the caller can see. You can select a caller ID for the contact center or for a team.' Below this, there are two dropdown menus: 'Folder: /DEVOPS/' and 'Caller ID-Sales'. These two dropdowns are circled in red, with a handwritten arrow pointing to them from the text 'select the folder and business attribute'. Below the dropdowns are three buttons: '+ Add', 'Add Folder', and 'Delete'. To the right of these buttons is a 'Quick Filter' search box. At the bottom, there is a list of caller IDs. The first item is 'Sales: 1-555-555-5555', which is selected with a checkbox. A handwritten arrow points to this item from the text 'select a Caller ID'.

1. Select a business attribute:
  - a. On the Caller ID page, select the folder you want to view from the **Folder** drop-down list box.
  - b. Click the second drop-down list box and select the business attribute for the Caller ID.

You can consider a business attribute to be the container that holds a list of Caller IDs that have a common theme.
2. Select a Caller ID from the list.

## Adding a new Caller ID

The screenshot shows the 'Manage Caller IDs' page. At the top, there is a title 'Manage Caller IDs' and a descriptive text: 'A Caller ID is a registered phone number that the caller can see. You can select a caller ID for the contact center or for a team.' Below this, there are two dropdown menus: 'Folder: /DEVOPS/' and 'Caller ID-Sales'. Below the dropdowns are three buttons: '+ Add', 'Add Folder', and 'Delete'. The '+ Add' button is highlighted with a blue border. To the right of these buttons is a 'Quick Filter' search box. At the bottom, there is a list of caller IDs. The first item is 'Sales: 1-555-555-5555'. Below it, there is a form with two input fields: 'Name' and 'Display name'. The 'Name' field is highlighted with a blue border.

1. Select the folder you want to view from the **Folder** drop-down list box.
2. Click the second drop-down list box and select the business attribute into which you want to add the Caller ID.
3. Click **Add**.
4. Type the **Name** and **Display Name** for the new Caller ID.

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### Tip

To add a new folder to the list, you can do one of the following:

- Click **Add Folder**; or
- To add a subfolder, click the **Folder** drop-down list box, select a folder, and then click the **Add folder** icon.